

[DONOR ADDRESS AND CONTACT INFORMATION]

Sample

QUALIFIED CHARITABLE DISTRIBUTION (QCD) REQUEST TO PLAN ADMINISTRATOR

[Date]

[IRA Custodian Firm, Contact, and Address]

This letter serves as my request to make a qualified charitable distribution from my individual retirement account [Insert number here] as provided by the Protecting Americans from Tax Hikes Act of 2015.

Please issue the distribution in the amount of \$_____ to the Regents of the University of Michigan

Distribution by CHECK	OR	Distribution by WIRE TRANSFER
Mail to: University of Michigan QCD/IRA Gift Processing (Gift and Records) 3003 S. State Street, Suite 8000 Ann Arbor, Michigan 48109-1288 Fax: (734) 647-6120 Email: umgift@umich.edu		Beneficiary Bank: The Bank of New York (BNY Mellon) Account Name: University of Michigan ABA/Fedwire Routing #: 021000018 Account #: 9730478400 Reference: Name of Donor Bank Address: 135 Santilli Highway Everett, MA 02149

In your transmittal to the University of Michigan, please indicate my name as the IRA owner of record in connection with this transfer.

For your reference, the Federal Tax Identification number for the Regents of the University of Michigan is 38-6006309.

Please contact me at [INSERT YOUR PHONE/EMAIL HERE] should you have any further questions about fulfilling this request. [OPTIONAL: It is my intention for this distribution to occur on or before December 31, 2022]

Sincerely,

[INSERT NAME & SIGNATURE]

Regents of the University of Michigan, please designate my gift as follows: